RHOSSANA L. HERRERA

1951 H Campillo St. Malate Manila Philippines

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CARREER OBJECTIVES:

* To be able to enhance my knowledge and skills in the fields of engineering.
* To be associated with an organization that will provide an assured career growth and maximum professional development.

QUALIFICATION:

* Six years experience as AutoCAD Drafter & Structural Steel detailer for companies that caters local and foreign customers.

JOB EXPERIENCE:

Structural Steel Detailer/3D Modeller

November 21, 2011 – Present

Sinclair Knight Merz Phil. Inc

24/F Tycoon Center Pearl Drive,

Ortigas Center, Pasig City 1605, Philippines

Job Description

* Perform structural drawings from written descriptions, sketches, and verbal instructions for various material handling (i.e., conveyors, tanks, transfer stations, screen house, etc.) related projects.
* Work closely with the steel detailing team in custom layouts, fabrication and erection drawings for various steel detailing projects.
* Draws details on AutoCAD and PRO-STEEL and MicroStation PROSTEEL environment using latest version.
* Works with clients and company standards, submit all drawings with quality and on time.
* Ensure that the drawing guidelines and procedure set by clients and company standards are complied.

Structural AutoCAD DETAILER

February 22, 2010 – August 10, 2011

SY^2 + Associates Inc. (former Aromin Sy + Associates Inc.)

Unit 504 Pryce Center, corner Bagtikan st.

Chino Roces Avenue, Makati City, Philippines

Job Description

* Perform structural CADD drawing of various structures for high rise building for offices, commercials, residential, institutional, industrial and port/marine projects using concrete and/or structural steel.draw/revise plan drawings based on the site condition as per architect comment or the designers.drawing to ensure latest design or approved drawings are issued.
* Draws floor plan on AutoCAD environment using latest version as per request of the client.
* Submit all plans with quality and on time.
* Ensure that the drawing guidelines and procedure set by the company under ISO standard of Quality Management system are complied.

AutoCAD Operator / Document Controller

June 18, 2008 – November 20, 2009

PHPC Co., Ltd. Inc. (affiliated Hitachi Phil.)

11th Floor Oledan Square

Standard Charter Building

Makati City, Philippines

Job Description

* Prepare manual/ CADD drawing as required for purposed of presentation, construction, securing permits/license shop and as-built drawings.
* Conduct site verification of inspection to determine if installation or work execution is based on the plan drawing.
* Compile all drawings for future references.
* Pick-up standard drawing and then draw/revise plan drawings based on the site condition.
* Control and monitor revised drawing to ensure latest design or approved drawings are issued.
* Submit monthly report of the project to the department head.
* Ensure that the drawing guidelines and procedure set by the company under ISO standard of Quality Management system are complied.
* Draws floor plan on AutoCAD environment as per request of the client.
* Submit all plans with quality and on time.

Designer / Encoder/ Checker

January 10, 2007-May 17, 2008

House Research Development (S) PTE. LTD.

Lot 7, Block 9 Phase 1 Cavite,

Eco-Zone, Rosario Cavite,

Job Description

* Produce quality and safe Menshin layer design using IBM and IMS software.
* Accomplish all plans for design and for checking given by the support leader accurately and on time.
* Ensure that the drawing guidelines and procedure set by the company under ISO standard of Quality Management system are complied.
* Be aware and committed in reducing errors done.
* Ensure the quality and timely encoding of all necessary data for building permit application.

Site Supervisor / AutoCAD Operator / Draftsman / Estimator

April 2006-December 2006

STARLAC’s Konstruct Inc.

Golden Gate Subdvision, Las Pinas City

Job Description

* Draws floor plan on AutoCAD environment as specified by the engineer or as requested by the client.
* Visualizes the plan through free-hand drawing according to the given specifications by the engineer or the client.
* Approximates the quantity of materials needed for a specific project.
* Prepares the necessary bidding cost as to be approved by the manager.
* Coordinates with the client regarding the project’s current status and bid progress report.
* Supervise workers on site occasionally or upon the command of the manager.

CURRICULUM VITAE:

TERTIARY:

June 2005 – March 2006 Bachelor of Technical Teacher in Education

 Major in Civil Engineering Technology

 Technological University of the Philippines

 Ayala, Manila, Philippines

 (Undergraduate)

June 2002 – March 2005 Civil Engineering Technology

 Technological University of the Philippines

 Ayala, Manila, Philippines

SECONDARY:

June 1997 – March 2001 Marinduque Natioanl High School

 Isok Boac Marinduque

ELEMENTARY:

June 1991 – March 1997 Amoingon Elementary School

 Amoingon, Boac, Marinduque

SEMINARS AND TRAININGS:

March 23 2008 – May 25 2008

AutoCAD 2008

Microcadd Technologies

SM Bacoor Branch, Philippines

July – August 2007

TEKLA 3D Software (Tekla Structure ver. 12)

HRD (S) PTE., LTD.

Lot 7, Block 9 Phase 1 Cavite,Eco-Zone, Rosario Cavite, Philippines

January 2005 – February 2005

Concrete & Concrete Material Testing Training Certification

Basic Asphalt Technology Training Certification

Soil Testing Training Certification

Integrated Research Training Center

Technological University of the Philippines

Ayala Boulevard, Ermita, Manila

SOFTWARE:

* MS Office Applications
* Visual Basic (IMS\_4B)
* Adobe Acrobat Distiller ver.4 , 5 & 6
* AutoCAD (2004,2008 & LT) (ALL VERSION)
* Tekla Structure ver. 12
* PRO-STEEL
* MICROSTATION

PERSONAL DATA

Age: 27

Date of Birth : July 30, 1984

Place of Birth: Boac, Marinduque, Philippines

Height : 5’3”

Weight: 50 kls.

Nationality: Filipino

Language: American English, British English, Filipino

Religions: Christian