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| ARCHITECTURE RESUME  by RESUME GENIUS | | | |
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| |  |  |  | | --- | --- | --- | | **SUMMARY** | | | |  | | | | * Cost-saving: Delivered projects 17% under budget on average * Customer service: Retained most new clients among team * Achiever: 91% of my blueprints adopted for project execution * Quality Control: Participated in 37 on-site visits | | | |  | | | | **EDUCATION** | | | |  | | | | **May 2017**  **New York University**  **New York, NY**  *Bachelor of Arts, Communications,*  *Honors: cum laude (GPA: 3.6/4.0)* | | | |  | | | | **RELEVANT SKILLS** | | | |  | | | | Critical Thinking |  | 80% | | Written Communication |  | 70% | | Autodesk Revit |  | 90% | | Apache Hadoop |  | 75% | | Time Management |  | 95% | | Negotiation |  | 80% | |  | | | | **CERTIFICATIONS** | | | |  | | | | **2018**  **Licensed Architect**  California Architects Board | | | |  |  | |  | | --- | | **CONTACT** | | **Phone:** (619) 479 0023 | | **Email:** yourname@gmail.com | | **LinkedIn:** linkedin.com/in/mwinfield/ | | **Address:** 1847 Wilder Dr., San Diego, CA 92147 | |  | | **PROFESSIONAL EXPERIENCE** | |  | | **August 2018–Present**  **Junior Architect**  **Lopez & Zhang Architects, San Diego, CA** | | * Prepared 147 blueprints for corporate clients * Meet and discuss architectural projects with clients * Represent clients to obtain bids and win construction contracts * Inspect building sites to assess suitability for construction and ascertain environmental impact * Direct team of 20+ technicians to create comprehensive specification documents * Negotiated and administered 200+ construction contracts * Analyze cost and benefits of projects | |  | | **August 2015–August 2018**  **Architect Intern**  **Goldberg & Richards, Los Angeles, CA** | | * Prepared 47 scale drawings of planned developments using computer-aided design software * Aided in design of 10+ buildings taking into account federal and state environmental and safety regulations * Drafted detailed information on design, structural specifications, materials, and costs of new buildings * Undertook intensive study as part of Architectural Experience Program in preparation for California Licensed Architect Exams | |  | |