# ROBERT SMITH

#### info@website.com | LinkedIn Profile | Website.com

An enthusiastic and highly motivated individual who has a clear understanding of the role and responsibilities associated with being a civil engineer. Having the ability to provide support for multiple concurrent priorities, Ahmed is able to establish, maintain and develop effective working relationships with service users, operational teams, delivery partners and colleagues. He communicates openly and effectively with all involved from construction site workers to company CEOs, enjoys working as a team member as well as independently.

### EXPERIENCE

#### **Civil Engineer II**

#### **STATE OF DELAWARE - FEBRUARY 2016 - 2019**

- Assisted with constructability review of project design and specifications to determine site compatibility.
- Assisted ensuring contractor compliance with contract, schedules, plans, and specifications to identify any problems.
- Determined and suggested best course of action, developed and organized records and maintenance reports for increased efficiency.
- Updated the ProjNet; daily responsibilities included reviewing designs provided by contractors on design-build contracts, coordinating with the Management Office, and performed Quality Assurance by observing and documenting work practices, safety practices, and materials used on the construction site.
- Reviewed submittals, and prepared Quality Assurance (QA) reports; assist in reviewing contractor receipts of materials, invoices, and equipment procured by contactors purchase orders.
- Provide expert advice regarding contractor negotiation concerning modifications of work to establish equitable process and realistic time allowance for modified and or additional work.
- Coordinated with clients on project criteria, issues and goals.

#### Civil Engineer ABC Corporation - 2014 - 2016

- Developed and executed project plan components to ensure all schedule and meet contract activities.
- Provided consistent interaction with the client, vendors, and subcontractors to ensure the completion of work.
- Utilizes knowledge of various machines, engineering practices, mathematics, and building materials.
- Converts existing production drawings to SolidWorks.
- CLP Company Holmdel, NJ Photovoltaic crew leader Manage various aspects project including contacting subcontractor, recorded daily production quantities in field.

- Installation of solar tracking panels.
- Supervised subcontractors work for accuracy and productivity.

## **EDUCATION**

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• Bachelor in Civil Engineering - 1996(University of Baghdad, College of Engineering)

## **SKILLS**

AutoCAD/LDD; Civil3D, HydroCAD, Programming Languages C, C++ and Fortran.