

Company Driver

ROBERT SMITH

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Address: 1737 Marshville Road,
Alabama.

Objective

Highly-skilled Machinist dedicated to producing and repairing mechanical equipment with precision and strong attention to detail. Energetic and dedicated driver to completing each job to the satisfaction of the customer. Safety-conscious Truck Driver adept at operating material handling equipment including forklifts, electric jacks, pump jacks and hand-trucks. Motivated Driver focused on efficiently and safely navigating routes to guarantee incident-free, on-time deliveries.

Skills

Welding, Operations, Forklift Operator, Cherry Picker.

Work Experience

Company Driver

ABC Corporation - November 2014 - June 2016

- Redirected shipments en route in response to customer requests.
- Maintained accurate stock records and schedules.
- Established long-term customer relationships through prompt and courteous service.
- Communicated all emergencies, delays due to weather and carrier schedule changes to customers and supervisors.
- Tracked time spent on assignments each day for productivity reporting.
- Attended and participated in all driver safety meetings.
- Transported deliveries locally and over the road.

Company Driver

ABC Corporation - January 2010 - May 2012

- Attended and participated in all driver safety meetings.
- Managed discrepancy documentation for incoming shipments.
- Safely loaded and unloaded deliveries according to size of load and content description.
- Loaded and unloaded freight to assure safety and minimize risk of damage and dangerous conditions.
- Invoiced, collected monies due and settled accounts each day.
- Answered customer questions regarding delivery promptly and accurately.
- Contacted customers prior to delivery to confirm and coordinate delivery times.

Education

High School Diploma - (Cornerstone Christian Correspondance School)