Robert Smith

**Restaurant Worker/Technician**

Phone (123) 456 78 99

Email: info@website.com Website : [www.Website.com](http://www.Website.com) LinkedIn: linkedin.com/username Address: 1737 Marshville Road, Alabama

# SUMMARY

Looking for part-time work in local area. Hoping to find part-time employment that will allow to balance obligations and schooling.

# SKILLS

Proficient Microsoft Office, Data Entry.

# WORK EXPERIENCE

## Restaurant Worker/Technician

ABC Corporation ­ March 2014 – April 2014

* Served customers in eating places that specialized in fast service and inexpensive carry-out food.
* Accepted payment from customers, and made change as necessary.
* Requested and recorded customer orders, and computed bills using cash registers, multicounting machines, and pencil and paper.
* Cleaned and organized eating, service, and kitchen areas.
* Notified kitchen personnel of shortages and special orders.
* Communicated with customers regarding orders, comments, and complaints.
* Prepared and served cold drinks, frozen milk drinks and desserts, using drink-dispensing, milkshake machines.

## Restaurant Worker

ABC Corporation ­ 2009 – 2014

* Customer Service answer the phone and take orders.
* Also, a little experience in delivery.
* Currently learning how to use a POS system.
* Flexibly in adjusting from positions preparing food, running oven, waiting on tables, bussing tables, and dishwasher.
* Prepare meat and vegetables for the day.
* Experience in handling and putting away stock..
* This is Dummy Description data, Replace with job description relevant to your current role.

# EDUCATION

Associates - June 2011(Tallahassee Community College)