Phone: (0123)­456­789 **|** Email: info@website.com **|** Website: Website.com

**SUMMARY**

Land Surveyor/Project Manager with extensive experience in all types of surveying, project management, and leadership and mentoring. Self motivated professional, capable of working independently or as part of a team.

**CORE COMPETENCIES**

ARIES, Microsoft Office, Enerdeq, ArcGIS, Arcgis.

**PROFESSIONAL EXPERIENCE**

# Asst. Land Surveyor

**HDR Engineering ­ November 2010 – 2019**

**Key Deliverables:**

* Responsible for managing projects to keep it on time and on budget throughout the project life cycle.
* Preparing documents for land acquisition for the Bonneville Power Administration (BPA).
* Review consulting surveyors field data and office documents using Quality Assurance, and Quality Control practice set up by HDR Engineering and BPA.
* Prepare proposals, the scope of work, and budgets for transmission line survey projects.
* Manage the projects to keep them on time and on budget, utilizing MS Project to track project status.
* Coordinate with the client or the clients representative on project status.
* Review existing BPA rights and determine the current rights and acquisition needs for the project.

# Land Surveyor

**ABC Corporation ­ 2008 – 2010**

**Key Deliverables:**

* Traveled to locations.Operated Nikon Laser Transit and Installed all iron pins to mark property lines.
* Customer contact explaining all aspects off work preformed and all paperwork involved.
* Adjust well in all aspects of weather and terrain.
* Can pin point landmarks and follow a map with ease.
* Skills Used Operated Nikon Laser Transit and Trained all new Employees on how to measure and find propety lines as well as to where to place property markers.
* Explained all work orders to customers in advance as well as all paperwork involved.
* Traveled and located all job locations..

**EDUCATION**

* A.A.S. in Forestry/ Surveying ­ (Paul Smith's College)