ROBERT SMITH

# Logistics Manager II

### info@website.com | LinkedIn Profile | Qwikresume.com

Seeking for a management position in Logistics or Operations, in a diverse and challenging organization that will allow me to use my experience and knowledge. Seeking a warehouse position with an opportunity for growth and career advancement.

# EXPERIENCE

## Logistics Manager II

### ABC Corporation - NOVEMBER 2015 – OCTOBER 2016

* Responsible for supervising the receiving, warehousing, and shipping of product in a manner consistent with branch service and cost objectives.
* Provide coaching and mentoring of associates and actively develop associates for future career opportunities.
* Develop and administer warehousing and logistics policies and guidelines.
* Managed all functions of the warehouse and logistics processes (receiving, shipping, deliveries) data collection and analysis for key performance indicators/ measureable objectives.
* Ensured compliance with iso standards, including training and use of standard procedures and work instructions, records management, collection and analysis of incident reporting.
* Facilitate all corrective actions for processes or creating incidents or with general underperformance.
* Create an annual operating budget and monthly management of expenses to meet expectations.

## Logistics Manager

### ABC Corporation - MAY 2010 – JULY 2015

* Oversaw routing, timing, shipping, securing, and precision of every shipment leaving the facility.
* Directed the materials/planning department - including direct material purchases.
* Confer with department supervisors to coordinate warehouse activities (shift, deliveries, etc.
* Plan, develop, organize, direct, manage and evaluate the warehouse operations.
* An active member of review boards awarding material and services contracts, 3.
* Knowledge sets include logistics, receiving, shipping, transportation, and warehousing.
* Correlated with vendors by placing orders and utilize budgeting to

best negotiate to price.

# EDUCATION

* High School Diploma in General - 1992(Mc Gregor High School - Mc Gregor, TX)Associates in Applied Science in Logistics - 2006(Community College Of The Air Force - Glendale, AZ)

# SKILLS

Microsoft Office, Logistics, Supply Chain Management, Supervising, Forklift Operator, Inventory Management, Inventory Control, Shipping And Receiving, Strategic Planning, Military

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