

# ROBERT SMITH

## Logistics Manager II

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Seeking for a management position in Logistics or Operations, in a diverse and challenging organization that will allow me to use my experience and knowledge. Seeking a warehouse position with an opportunity for growth and career advancement.

## EXPERIENCE

### Logistics Manager II

**ABC Corporation - NOVEMBER 2015 - OCTOBER 2016**

- Responsible for supervising the receiving, warehousing, and shipping of product in a manner consistent with branch service and cost objectives.
- Provide coaching and mentoring of associates and actively develop associates for future career opportunities.
- Develop and administer warehousing and logistics policies and guidelines.
- Managed all functions of the warehouse and logistics processes (receiving, shipping, deliveries) data collection and analysis for key performance indicators/ measurable objectives.
- Ensured compliance with iso standards, including training and use of standard procedures and work instructions, records management, collection and analysis of incident reporting.
- Facilitate all corrective actions for processes or creating incidents or with general underperformance.
- Create an annual operating budget and monthly management of expenses to meet expectations.

### Logistics Manager

**ABC Corporation - MAY 2010 - JULY 2015**

- Oversaw routing, timing, shipping, securing, and precision of every shipment leaving the facility.
- Directed the materials/planning department - including direct material purchases.
- Confer with department supervisors to coordinate warehouse activities (shift, deliveries, etc).
- Plan, develop, organize, direct, manage and evaluate the warehouse operations.
- An active member of review boards awarding material and services contracts, 3.
- Knowledge sets include logistics, receiving, shipping, transportation, and warehousing.
- Correlated with vendors by placing orders and utilize budgeting to

best negotiate to price.

## EDUCATION

- High School Diploma in General - 1992(Mc Gregor High School - Mc Gregor, TX)Associates in Applied Science in Logistics - 2006(Community College Of The Air Force - Glendale, AZ)

## SKILLS

Microsoft Office, Logistics, Supply Chain Management, Supervising, Forklift Operator, Inventory Management, Inventory Control, Shipping And Receiving, Strategic Planning, Military