

# Robert Smith

## General Manager (Operations)

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Marshville Road, Alabama

## SUMMARY

2 years of experience as a General Manager is looking to earn an opportunity to perform challenging construction management responsibilities for wireless and wireline infrastructure deployments in the telecommunications industry.

## SKILLS

Familiar With Macromatix And Similar Programs., Familiar With Multiple POS Systems, Quickbooks, Microsoft Publisher, Microsoft Office Suite, and Excel.

## WORK EXPERIENCE

### General Manager (Operations)

ABC Corporation - May 2013 - August 2014

- Maintain detailed knowledge of contract scope, proper construction methods of procedure, and safety requirements.
- Manage all aspects of site construction from initial site walk down to turnover.
- Order materials on a site by site basis identify potential risks and develop mitigation plans for lead construction manager provide information on a daily conference call to project manager on project progress.
- Performed daily site visits to inspect safety practices and ensure timely construction progress and adherence to quality requirements.
- Completed site punch walks notifying any and all deficiencies and scheduling their correction with contractors.
- Maintain close relationships with contractors to ensure a good working environment.
- Oversaw front of house personnel to maintain adequate staffing and minimize overtime.

### Construction Manager

ABC Corporation - February 2012 - April 2013

- Manage internal and outsourced ground and tower crews per the defined scope of work and provide daily updates to the project manager.
- Create and distribute updated daily construction schedule for sprint and t-mobile LTE projects with run rates of 10 sites per week.
- Ensure crew adherence to schedule, create and maintain project tracker following daily progress with forecasted completion dates, and assign proper personnel and equipment to complete work.
- Facilitated new operations that helped to obtain platinum customer service delivery records for our for 6 months in a row.
- Responsible for ordering consumables, maintaining warehouse inventory levels, and procuring and tracking necessary tools.
- Complete, gather, and quality-check all pre and post construction documentation necessary for site completion.
- Responsible for completing pre-construction site audits for 80 t-mobile sites in Texas and South Florida.

## EDUCATION

Bachelor Of Science in History - (University Of Pittsburgh)Leadership - (NIC Head Start Program  
And Local Elementary School)Management - June 1993(Retail Design Center - Mission Viejo, CA)