

Robert Smith

General Manager (Operations)

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Marshville Road, Alabama

SUMMARY

2 years of experience as a General Manager is looking to earn an opportunity to perform challenging construction management responsibilities for wireless and wireline infrastructure deployments in the telecommunications industry.

SKILLS

Familiar With Macromatix And Similar Programs., Familiar With Multiple POS Systems, Quickbooks, Microsoft Publisher, Microsoft Office Suite, and Excel.

WORK EXPERIENCE

General Manager (Operations)

ABC Corporation - May 2013 - August 2014

- Maintain detailed knowledge of contract scope, proper construction methods of procedure, and safety requirements.
- Manage all aspects of site construction from initial site walk down to turnover.
- Order materials on a site by site basis identify potential risks and develop mitigation plans for lead construction manager provide information on a daily conference call to project manager on project progress.
- Performed daily site visits to inspect safety practices and ensure timely construction progress and adherence to quality requirements.
- Completed site punch walks notifying any and all deficiencies and scheduling their correction with contractors.
- Maintain close relationships with contractors to ensure a good working environment.
- Oversaw front of house personnel to maintain adequate staffing and minimize overtime.

Construction Manager

ABC Corporation - February 2012 - April 2013

- Manage internal and outsourced ground and tower crews per the defined scope of work and provide daily updates to the project manager.
- Create and distribute updated daily construction schedule for sprint and t-mobile LTE projects with run rates of 10 sites per week.
- Ensure crew adherence to schedule, create and maintain project tracker following daily progress with forecasted completion dates, and assign proper personnel and equipment to complete work.
- Facilitated new operations that helped to obtain platinum customer service delivery records for our for 6 months in a row.
- Responsible for ordering consumables, maintaining warehouse inventory levels, and procuring and tracking necessary tools.
- Complete, gather, and quality-check all pre and post construction documentation necessary for site completion.
- Responsible for completing pre-construction site audits for 80 t-mobile sites in Texas and South Florida.

EDUCATION

Bachelor Of Science in History - (University Of Pittsburgh)Leadership - (NIC Head Start Program
And Local Elementary School)Management - June 1993(Retail Design Center - Mission Viejo, CA)