

ROBERT SMITH

Purchasing Officer/Supervisor

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Overall 10+ years of work experience out of which 6+ years in SAP MM, SRM, SUS, WM & QM functional areas. SAP functional experience includes end to end implementation, upgrades, Rollouts, Enhancement, application maintenance and support and consulting services. 4+ years of domain experience in Purchasing, Sourcing, Inventory Management and Production planning of large sized organizations in manufacturing, Process & Industrial sector.

MARCH 1993 - JUNE 1997

PURCHASING OFFICER/SUPERVISOR - ABC CORPORATION

- Developed and maintained professional relationships with suppliers in all direct procurement operations and negotiate pricing from domestic and overseas supplier sources.
- Conducted financial audits, employee performance appraisals, quarterly inventory reviews, equipment configuration, and food purchases.
- Researched new product leads & acquisitions.
- Directed supervises 27 division managers and 210 employees.
- Controlled inventory valued in excess of \$12 million.
- Managed workload was reduced by 21% through budget automation.
- Maintained accurate records of purchases and determined the quality and timing of deliveries.

1989 - 1993

PURCHASING OFFICER - DELTA CORPORATION

- Gathered and analyzed supplier data, monthly supplier reporting, and savings reports.
- Purchased raw materials, bulk solvents, drums, liners, pallets and gas cylinders.
- Forecasted requirements of raw materials to suppliers and worked with brokers to ensure on-time deliveries of overseas shipments.
- My pink purse survivor essentials Provided creative ideas, products, and services to cancer survivors, who need a helping hand and encouragement.
- strong recognized presence in conferences and other major events I prepared many speeches and set up display tables around the St.
- Outreach to business and major corporations for donations and sponsorships.
- Main Duties Report directly to the Managing Director Managing the overseas purchasing of the company products Product costing Negotiating contracts.

EDUCATION

Course Completion in APICS Certified Supply Chain Professional CSCP - (Fox Valley Technical College - Appleton, WI)

SKILLS

Purchasing Management, Inventory Management, Food Service Management, Computer Knowledge, POS Software.