

# ROBERT SMITH

## Jr. Quality Control Engineer

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

### SUMMARY

A qualified Civil Engineer with +7 years of experience in quality control, engineering, project coordination, management, supervision, reporting, planning monitoring and evaluation.

### SKILLS

Microsoft, Matlab, Autocad.

### WORK EXPERIENCE

#### Jr. Quality Control Engineer

ABC Corporation - 2011 - 2012

- Responsible for Quality Control of the project ensuring compliance with specification codes Review and check material submittal logs and status to verify compliance in accordance with requirements on installation and testing procedure stated on contract specification.
- Coordinate site related activities and act on technical inquiries to resolve issues with regards to deviations from approved construction drawings.
- Issue nonconformance report and site work instructions to implement project control on all levels of civil works.
- Prepared daily reports and data for review and evaluation of QC Manager.
- Check As-built and shop drawing submittals of subcontractor with reference to design drawings, provide information and site instruction regarding site condition.
- Maintain construction/building inspection files and logs; prepare reports and other correspondence as required.
- Ensures the accuracy of data and adherence of the document and procedures are done according to the Quality Control principles.

#### QUALITY CONTROL ENGINEER

ABC Corporation - 2007 - 2011

- Developed, modified, and maintained quality standards and protocol for processing materials into partially finished or finished helicopters.
- Collaborated with engineering and manufacturing functions to ensure quality standards are in place.
- Devised and implemented methods and procedures for inspecting, testing and evaluating material, equipment and assembled product to company standards and AS9100.
- Performed reviews of new and revised engineering process plans and test procedures.
- Administered elements of the company Material Review Board process.
- Performed statistical analysis to assess the cost of and determine the responsibility for, products or materials that do not meet required standards and specifications.
- Managed data collection relative to Preventative/Corrective actions and corrective measures meet acceptable reliability standards and that documentation is compliant with requirements..

## SCHOLASTICS

- Bachelor of Engineering in Civil Engineering - (Paktiya University)