**SUMMARY**

Storekeeper/Store Worker with experience in managing production operations with a key focus on the optimal utilization of resources.Implementing quality standards & structured processes / internal control plans for manufacturing operations of equipment & machines as well as standard products ensuring accomplishment of business goals.

**CORE COMPETENCIES**

Sales Management, Retail Administrative Responsibilities, Inventory Control, Coach, Trainer.

**PROFESSIONAL EXPERIENCE**

# Storekeeper/Store Worker

## ABC Corporation ­ October 1993 – September 1995

**Key Deliverables:**

* Unpacked merchandise, equipment, supplies, materials.
* Labeled items with electronic markers, labeling equipment.
* Stored items in warehouses, supply rooms, tool rooms, other areas.
* Work with a team of four to develop a more efficient way to operate, while monitoring, ordering and tracking inventory daily to ensure necessary materials and equipment are available for operation.
* Employ and analyze safety procedures to establish where improvements can be utilized in order to provide a safer work environment.
* Identified a process that allows every storeroom item to have an inventory card that eliminates repetitive inventory.
* Shipping and receiving duties. Responsible for training and certifying forklift operators.

# Storekeeper

## ABC Corporation ­ 1991 – 1993

**Key Deliverables:**

* Responsible for the distribution, inventory as well as disposal of over 10,000 line items of hazardous materials used for shipboard maintenance.
* Served as one of the primary operators of the HICS (Hazardous Material Inventory Control System) that serviced up to 5500 crew members during military operations.
* Trained new team members on system operating.
* Adhered to EPA guidelines for the legal overboard disposal of hazardous waste.
* Stood armed sentry watches as a collateral duty.
* Received several unit awards in support of Operation Iraqi Freedom/Enduring Freedom as well as Global War on Terror support recognition.
* This is Dummy Description data, Replace with job description relevant to your current role.

**EDUCATION**

High School ­ 1990