

ROBERT SMITH

Process Coach (Production Supervisor)

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly motivated and quality-driven Quality Assurance / Production Supervisor with a background in Process Improvement, Lean manufacturing, Procurement, and Quality control. Proven experience working as a leader as well as in a team environment to analyze challenges and develop effective solutions. A highly organized, detail-oriented self-starter, able to strategize and prioritize effectively to accomplish multiple goals. Effective communicator, with the ability to bring the team together with a focus on continuous process improvement.

CORE COMPETENCIES

Microsoft Word, Excel, Outlook, Powerpoint And SAP, Supply Chain Management, Logistics, Inventory Management, Sourcing, Warehouse Management

PROFESSIONAL EXPERIENCE

Process Coach (Production Supervisor)

ABC Corporation - July 2010 – August 2016

Key Deliverables:

- Supervised, monitored and motivated shift personnel to produce the highest quality products meeting daily production and quality goals.
- Partnered with other supervisors as needed to ensure smooth handoffs and partnership across teams.
- Ensured the safety of personnel and equipment through daily inspection of assigned areas.
- Initiated immediate corrective actions to reduce and eliminate workplace hazards.
- Led a cross-functional team to analyze information and identify root causes for the development of solutions to improve productivity, quality, and efficiency while reducing waste.
- Maintained close observation of orders staying informed of manufacturing status and, when needed, initiated the necessary action to conform to the daily production schedule.
- Maintained positive employee/employer relations within the team, fairly enforced company personnel and operational policies.

Production Supervisor III

ABC Corporation - May 1987 – June 2010

Key Deliverables:

- Responsible for the safety and supervision of 28 associates working across five departments.
- Supervised in process flow from raw materials to finished goods and packaging.
- Updated and improved production procedural manuals for implementation of best-in-class manufacturing standards and approaches.
- Planned, communicated and executed the production schedule to deliver fascia panels to two separate assembly lines with over 90% efficiency.

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- Ensured compliance with ISO-9001 standards for product quality within the department, implemented necessary corrective action to reduce defects and non-compliances.
- Coached and counseled associates for performance, attendance and behavior.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

- Bachelors Of Arts in History - 1986 (Marquette University - Milwaukee, WI) Certificate - September 2003 (Tech Futures - El Cerrito, CA)