

ROBERT SMITH

Post Production Supervisor

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Post Production Supervisor with 16 years of experience working in a lean manufacturing setting Proficient in Microsoft Office, Excel, GLOBE, PowerPoint, Kronos, and eTime. Cooperative and Dependable. Efficient and Thorough. Develop associates to recognize, implement, and sustain key performance indicators. Looking to explore new career opportunities within the fabrication industry, where I can fully utilize my skills, and client-centric focus to contribute to teamwork, and company success.

SKILLS

Fork Lift Operator, Purchasing, Lean Manufacturing, Product Development, Quality Management, Team Building, Production Management, Client Services, Continuous Improvement

WORK EXPERIENCE

Post Production Supervisor

ABC Corporation - 2009 - 2012

- Supervised twelve men, a foreman, and a general foreman over the complete disassembly of a 12-degree Axis Allis Chalmers hydroelectric unit.
- Met high-quality customer standards by requiring the team to verify daily production results.
- Delivered superior production results and performance by ensuring the safety of all employees, verifying processes, and holding all workstations accountable for the highest quality possible.
- Verified line run requirements and maintenance needs for optimum efficiency; verified production entries in Oracle.
- Read and analyzed charts, work orders, production schedules, and other records and reports to determine production requirements and to evaluate current production estimates and outputs.
- Interpreted specifications, job orders, and company policies and procedures for workers.
- Conducted employee training in equipment operations or work and safety procedures, or assigned employee training to experienced workers.

Senior Production Supervisor

ABC Corporation - 1996 - 2009

- Inspected materials, products, or equipment to detect defects or malfunctions.
- Planned and established work schedules, assignments, and production sequences to meet production goals.
- Conferred with other supervisors to coordinate operations and activities within or between departments.
- Directed and coordinated the activities of employees engaged in the production or processing of goods, such as inspectors, machine setters, and fabricators.
- Wrote and circulated safety notices & quality notices as needed track orders for each machine in the Baan order system.

- Coordinated maintenance for machine issues daily track scrap and downtime for each machine.
- This is Dummy Description data, Replace with job description relevant to your current role.

SCHOLASTICS

- BS - June 1983(Westark Community College - Fort Smith, AR)General Electric - (Hytorc Bolting Tech)