

## Lead Production Supervisor

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## Objective

Production Supervisor with several years of experience, as a Production Supervisor in industries including Fabricated Metal Products, Except Machinery and Transportation Equipment and Industrial and Commercial Machinery and Computer Equipment. Cutting edge communication skills with unique ability to multi-task. Ability to understand and proficiently operate software systems relevant to the business processes. Solid ability to instill confidence in superiors in conditions requiring flexibility and mature judgment.

## Skills

Training Development & Delivery, Personnel Organization & Supervision, Reporting & Document Management, Facility & Equipment Management, Maintenance Planning & Scheduling, Program Management, Leadership Development

## Work Experience

### Lead Production Supervisor

**ABC Corporation** - 2011 – Present

- Maintaining employee timecards, as well as inputting payroll. Assisting the HR department in the hiring and termination of employees.
- Leading and coordinating the schedules and tasks of 50 employees to support the workload.
- Responsible for developing and implementing programs for the disposal of hazardous waste reported directly to the strike group commander.
- Training new employees on how to build custom cables per customer specifications.
- Supervising, training and assisting the employees on manufacturing cable assemblies to customer specs.
- Maintaining and exceeding production standards with equal or fewer employees.
- Leading the Kanban development team, saving costs by reducing inventory levels.

### Production Supervisor I

**ABC Corporation** - 1998 – 2011

- Identified and implemented opportunities to improve plant operations while focusing on root cause analysis, corrective action, process audits and cot requirements.
- Created visuals and drive continuous improvement with management support.
- Recommended and executed quality improvements for production and product quality.
- Planned, directed, coordinated and assigned manpower to meet aggressive production schedules.
- Maintained complete and accurate records/files of all business transactions.
- Maintained and communicated daily productivity and shipment reports for all departments.
- This is Dummy Description data, Replace with job description relevant to your current role.

## Education

Associates Degree in Supervisory Management - 2011(MSTC - Stevens Point, WI) Bachelors Of Business Management in Computer Science - (Rust College - Holly Springs, MS)