

ROBERT SMITH

Plant Production Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

A result-driven, team-oriented Plant Production Supervisor with more than 10 years of a broad-based experience and hands-on skills. Verifiable record of success in managing product development/market research/logistics/production projects across multiple industry segments. Ability to comprehend complex environments and communicate effectively with both internal and external stakeholders. Valued contributor with excellent organizational and technical skills in supporting large diverse client bases. Focused and analytical with the ability to maintain a cool head in high-pressure, time-critical situations.

CORE COMPETENCIES

Bilingual Both Written And Oral, High Problem Solving Ability, Excellent Communication Ability, ADP Payroll Management Experience, Microsoft Office Experience, SAP Experience, Lean Manufacturing Practices Knowledge, 5S Practices Knowledge, Six Sigma

PROFESSIONAL EXPERIENCE

Plant Production Supervisor

ABC Corporation - September 2014 – Present

Key Deliverables:

- Responsible overseeing both the wood lines and pipe and the termination departments.
- Working with other supervisors and management to ensure that my departments have correct parts to build and fulfill production orders.
- Making sure that all lean manufacturing procedures are followed along with all safety and housekeeping.
- Working with quality to ensure that all products are at their best before leaving our facility and that all fireplaces are to the government standards on emissions.
- Working with human resources on a daily basis to ensure that the departments are staffed to the fullest and any disciplinary actions are handled in a correct and fair way to employees.
- Working with customers, vendors, management, and peers to successfully resolve problems, provide information and answer questions relating to all customer support functions.
- Ensuring that all incoming purchase orders were processed according to established work instructions and procedures.

Production Supervisor

ABC Corporation - March 2000 – August 2005

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Key Deliverables:

- Supervised 10-30 people in different production departments in a union environment.
- Scheduled personnel activities, planned machine capacity and maintained inventory control for a high volume continuous flow microelectronic manufacturing line.
- Interpreted specifications, blueprints, job orders, and company policies and procedures for workers.
- Conferred with management or subordinates to resolve worker problems, complaints, or grievances.
- Recommended or executed personnel actions, such as hiring, evaluations, and promotions.
- Inspected materials, products, or equipment to detect defects or malfunctions.
- Directed and coordinated the activities of employees engaged in the production or processing of goods, such as inspectors, machine setters, and fabricators.

EDUCATION

Bachelor in Petroleum Engineering/Earth Science - 2000(University Of Houston - Houston, TX)

