

Entry Level Warehouse Worker Resume Sample

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Warehouse Worker

SUMMARY: Self-motivated and enthusiastic warehouse worker with great physical stamina and excellent organizational abilities. Proficient in processing requests and supply orders, as well as working collaboratively with staff. Skilled in maintaining inventory controls through the collection of stock location orders.

- **Demonstrated ability to process requests and supply orders**
- **Well versed with safety regulations in the warehouse**
- **Competent in writing inventory and warehouse activity reports**

SKILLS & KNOWLEDGE

- **Inventory control**
- **Picking & packing**
- **Physical dexterity**
- **Records management**
- **Merchandise storage**
- **Shipment tracking**
- **Supply chain management**
- **Loading/Unloading**
- **HIPPA Compliance**

WORK EXPERIENCE

Cinnamon Traders, Dwaine, NY | 8/20XX to 12/20XX
Honorary Warehouse Worker

- **Drove various vehicles to make deliveries to and from merchants and retailers**
- **Arranged for maintenance and repair of all warehouse vehicles by designated vendors**
- **Prepared the processing of requests and supply orders**
- **Packed boxes and cartons and loaded and unloaded material into and out of vehicles**
- **Maintained cleanliness and tidiness of everything within the warehouse**
- **Kept inventory of all warehouse materials and equipment**
- **Interpreted and assisted in implementing safety regulations**

EDUCATION

Diploma: Dwaine High School, Dwaine, NY – 20XX