

RITA Kien

OBJECTIVE

To obtain a position in a Warehouse: Supervising, Shipping/Receiving, Forklift Driver, Inventory

QUALIFICATIONS

- Operate electric, gas, propane and diesel forklift.
- Monitor and maintain inventory.
- Schedule deliveries with drivers.
- Prepare shipments and unpack from stock.
- Supervise laborers and material handlers
- Fill customer orders from stock.
- Load and unload materials from trucks
- Assign work schedules for warehouse crew
- Operate dollies and pallet jack and stack boxes

WORK ETHICS

- Reliable
- Leadership ability
- Team-player
- Follow instructions

EXPERIENCE

XYZ SUPPLY, Waukegan, IL Warehouse Worker and Manager	2000
TOYS, Vernon Hills, IL Cashier and Night Crew Worker	1999 to 2000
HUB Inc, San Antonio, TX Stocker	1998 to 1999

LANGUAGE

Spanish - Speak fluently

EDUCATION

D.D.Eisenhower High School, Chicago, Il. H.S. Diploma	1985
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