

Lab Technician

ROBERT SMITH

Phone: (123) 456 78 99

Email: info@website.com

Website: www.Website.com

LinkedIn:

[linkedin.com/username](https://www.linkedin.com/username)

Address: 1737 Marshville Road,
Alabama.

Objective

Work in a lab environment utilizing my work experience and demonstrated ability to perform increasingly responsible positions in a variety of manufacturing environments. Seeking an opportunity to grow and utilize skills and knowledge gained through previous education and employment.

Skills

Answering Phones, Filing, Customer Service, Data Entry, Data Analysis, Documentation, Management, Office Management, Powerpoint, Quality Control, Research, Receptionist, Typing, Word

Work Experience

Lab Technician

ABC Corporation - August 2007 - April 2011

- Compiled quick response data sheet for management on a daily basis including test outcomes and opinion of the quality of the material.
- Performed various testing techniques to ensure that fabrics met the requirements and guidelines to be processed into clothing or other items.
- Created a chronological system for receiving the samples, resulting in an increased workflow on a daily basis.
- Formulated chemical equations, through excel, to create a road map in preparation for customer desired chemical mixes.
- Managed department seed inventory in compliance with Syngenta stewardship policies for field corn, sweet corn, soybean, wheat, and bean.
- Performed integration of flight harness, reflectors, tower and communication panels.
- Ensured confidentiality of study records as required in good laboratory practice and good clinical practice regulations.

Satellite Dish Installer

ABC Corporation - April 2007 - July 2007

- Working for dish network, llc in california and microcom a privately owned dish network satellite installation company in hawaii was a fast paced environment.
- Routinely, i was trained in the latest equipment and practices of residential and commercial satellite system installations.
- Daily tasks typically included visiting 4 to 7 households, working with the customer in locating an optimal location to install the satellite dish, tracing out existing cable to be used for the installation and/or replacing bad or substandard cables that could not be used with the dish network system.
- Installing the various satellite dishes and models of set top receiver/cable boxes dish network has to offer, from the basic 301 receivers to the high end 622 hd receivers.
- Troubleshooting bad equipment and/or various components of the satellite distribution system, replacing such items as needed to satisfy the customers satellite experience.

- Most importantly, i was trained in every aspect of receiver operations, being able show the customer how the system worked upon completion of the install and answering any questions clearly, limiting the need for service calls due to operator error.
- One key skill i gained working in this environment, was extensive experience in the customer service and relations area, one in which i was never previously exposed to.

Education

Bachelors Of Science in Electronic Engineering And Communication Technology - (ITT Technical Institute - Anaheim, CA)