

# ROBERT SMITH

## Computer Lab Technician

E-mail: info@website.com

Phone: (0123)-456-789

### SUMMARY

Experienced lab technician with a bachelor's degree in biology with a minor in chemistry. Work history in mechanical assembly and higher mathematics. Dependable hard worker who follows direction implicitly. Strong working knowledge of Microsoft Office Suite. Precise attention to detail a strong point.

### SKILLS

Proper Laboratory Safety Technique, Protein Assays, Aseptic Technique, Filtration And Distillation, Solvent Extraction, Chromatography, Customer Service.

### WORK EXPERIENCE

#### Computer Lab Technician

ABC Corporation - April 2012 – August 2013

- Received vantage award for moving inventory security cage for another department into a more secure location.
- Developed and assisted project managers in developing upcoming new products in laboratory setting.
- Performed daily observations and documentation of facility and equipment for experiments.
- Maintained clinical laboratory information system, typed and prepared reports and forwarded them to coal companies.
- Performed quality control standard testing on icp, fims and gc-ms to ensure the validity of data.
- Maintained up-to-date records of product technical data sheet and certificate of analysis.
- Responsible for the mitigation of hazardous material incidents by utilizing appropriate cleanup and safety methods.

#### INTERN HEALTHCARE EDUCATOR

ABC Corporation - June 2010 – January 2012

- Hrs per week superior breadth of knowledge and experience in health care terminology and current medical breakthroughs.
- Strong grasp of nutritional principles and physical exercise instruction.
- Performed community health concern surveys for submission to management on a regular basis.
- Designed and proposed outreach programs for community and public health partners.
- Taught special instruction courses and distributed literature pertaining to nutrition, high blood pressure and substance abuse.
- Skilled at conveying health and fitness information to a variety of diverse populations in a clear and effective manner.
- Ability to handle various health crisis and emergency situations with the highest degree of professionalism and efficiency.

## SCHOLASTICS

- Bachelor Of Science in Chemistry - (Heidelberg College)